

OCT 04 2021

SHERRY MURRAY
COUNTY CLERK

210715

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED October 4, 2021
Page 1 of 2

BID NUMBER #2022-#06	Sale of Car / Canadian County Treasurer's Office	BID CLOSING DATE AND HOUR October 22, 2021 at 4:00 pm	REQUIRED DELIVERY DATE SEE SPECIFICATIONS _____ Days after award of Purchase Order
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TERMS Net, FOB this bid will open Oct 25, 2021 during Commissioner's Meeting that begins at 9:00am	DATE OF DELIVERY: SEE SPECIFICATIONS
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ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
	(1) or more		<p>Canadian County Treasurer's Office is seeking bids for the sale of a 2012 Ford Fusion.</p> <p>See Specifications Attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Kim Arnold, Chief Deputy 201 N. Choctaw El Reno, OK 73036 (405) 295-6223</p>		<p>\$ _____</p> <p>Total</p>

APPROVED
Date: 9-30-21
Kim Arnold, Chief Deputy
Officer or Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian
County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 11/25/2021
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



**Canadian County
Purchasing**

Bid Specifications

Date Issued: October 4, 2021
Bid Number: **2022-#06**
Closing Date: October 22, 2021 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: October 25, 2021 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~
Sale of Car / County Treasurer

Canadian County Treasurer is seeking bids for the sale of the following:

2012 Ford Fusion

- Gray interior
- Four door
- 3.0L 24V V6 Engine
- GRP Sync System
- Reverse Sensing
- Power Windows
- Remote Start
- Running Lights
- Good Tires
- 32,229 actual miles
- Interior and Exterior are in excellent condition

To look at the vehicle please call the Treasurer's office at 405-295-6330, Monday – Friday 8:00 am – 4:30 pm to make an appointment time. Ask for Carolyn or Kim, leave a message if needed.

For Information Contact:

Contact: Kim Arnold, Chief Deputy
Phone: (405) 295-6223
Hours: Monday – Friday 8:00am to 4:30pm
Address: 201 N Choctaw, El Reno, OK 73036

If you have any questions or need additional information, please contact:
Lena Marquez, Purchasing Agent, 405.295.6125
lmarquez@okcana.cogov.net



**Canadian County
Purchasing**

ELECTRONIC BIDDING MEMO
CHANGES TO SUBMISSION PROCEDURES

Canadian County is excited to announce we are providing electronic bidding as an option for this solicitation via the Bid Express[®] service at www.bidexpress.com.

You can access our Bid Express public home page at:

<https://www.bidexpress.com/businesses/52814/home>

Contact Information

Purchasing Agent: Lena Marquez

Phone Number: 405-295-6125

E-mail: lmarquez@okcana.cogov.net



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

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~ AFFIDAVIT ~

Sale of Car / County Treasurer

State of Oklahoma)
County of Canadian) §

I, Lena Marquez, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
1400 Forum Blvd. Ste 7B
Columbia, MO 65203

Online Data Services
5425 Peachtree Parkway NW
Peachtree Corners, GA 30092

Bob Howard Chrysler Jeep Dodge
PO Box 14580
Oklahoma City, OK 73113-0580

Bob Moore Ford LLC
8948 S I-35 Service Road
Oklahoma City, OK 73149

David Stanley Ford
2800 W I-44 Service Road
Oklahoma City, OK 73112

John Vance Auto Group
PO Box 400
Guthrie, OK 73044

Frontier Chevrolet
1645 E. U.S. Rte 66
El Reno, OK 73036

Carter Chevrolet
214 W. Oklahoma Ave
Okarche, OK 73762

J Hickey Auto Sales
Hwy 81 South
Hennessey, OK 73742

Joe Watt Auto Sales, Inc
PO Box 924
Vinita, OK 74301-0924

Dorsey-Jones Buick GMC
2830 S. Hwy 81 Srv Rd
El Reno, OK 73036

Mainer of Okarche
PO Box 834
Okarche, OK 73762

The Car Man
2119 E. Hwy 66
El Reno, OK 73036

Witness my hand and seal this 4th day of October, 2021.


Lena Marquez, Purchasing Agent





**Canadian County
Purchasing**

BID CHECKLIST

Date Issued: October 4, 2021
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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Closing Date on outside of return envelope? _____

***Electronic submission is an option for submitting a bid. Available at:**

<https://www.bidexpress.com/businesses/52814/home>

Thank You,

Lena Marquez, Purchasing Agent